



Minutes
September 30th, 2024

1. Call Meeting to order 5:.01pm

2. Guests: Josh Weible - Soccer Coach

Attending: Tammy Wheeler, Amie Scott, Brandy Branstetter, Becki Graham, Janae Trindle (OPG)

Josh Weible asked what the soccer fees are used for that are paid to HDP&R? Soccer fees pay for referees, soccer balls and nets. Josh is asking for shorts and socks be paid for by HDP&R. The board agreed next year they will purchase the shorts. Cara will make a resolution to create a travel soccer line item on the budget. All donations for next season will go through HDP&R and items needed will be purchased through them for the team.

3. Manager's (administrative) Updates: Manager Report

- A grant was officially awarded to HDP&R for the tennis courts. The Contract will arrive in November to start construction. The contractor can start on half of the project this Fall of this year and continue in the spring. Removal of the trees and shed will part of the first phase of the grant this spring/winter.
- Brandy is finishing up final reports for current grant for the pool.
- Soccer ended and we are starting volleyball. It is the largest turn out Brandy has had for volleyball. Volleyball is currently using Geno's Gym; Brandy is trying to find more gym space.
- Inside of new pool building is clean and the final winterize of pool will be completed.
- Roller skating was on September 20th, the newspaper was there to take pictures. The next skate bash is for Halloween on October 25th.
- Brandy talked to High School Janitor about snow removal so he does not block in the vehicles and no snow pushed on grass.
- Red ribbon week- HDP&R provided drinks and meat for the gathering on October 30th.
- Brandy had a meeting with the Risk Manager assessing that all the training with life guards is on track.
- New camera up front is needed. There was vandalism in the bathroom.
- Brandy received a letter that HDP&R will need to get new audit team.
- HDP&R will partner with Burns Police for the helmet program. The police can get a grant from ODOT and in conjunction with HDP&R give new helmets to kids.

4. Old Business

- New contract for lawn care – A new contract was signed for half the contract amount effective this month.
- Strategic Planning – Brandy is looking to Ford family to get a grant for strategic planning.

5. Approve Minutes from August 2024

Amie motioned to approve Minutes. Tammy seconded. Passed Unanimously.

6. Approve Financial Report August 2024

Amie motioned to approve Financials. Tammy seconded. Passed Unanimously.

7. New Business

- Designation of the Harney Co Enterprise Zone - Received a letter about a meeting tomorrow night. Will table the discussion until after Brandy attends the meeting.
- Public meeting law training requirements - SDAO will start requiring the new training for board members next year. SDAO Board Practices Assessment and Board Governance Questionnaire will start requiring board members to take the training for the Assessment next year.
- Snow Removal – Brandy will need to add snow removal expense to budget and get bids for snow removal.

8. Executive session meeting

9. Adjournment of Meeting 6:10pm

10. Next Meeting: October 21st, 2024 5pm